

**MACAE BOARD OF DIRECTOR'S MEETING**  
**Thursday, February 12, 1:00 p.m. – 3:30 p.m.**

**Okemos Senior Center Meeting Room**  
4000 N. Okemos and Kenawa  
(Turn in parking lot by Okemos Community Ed sign)  
Main office ph: 517-706-5024

**PLEASE NOTE:** A Quick Tour of the New MACAE Offices will take place at 12:45 p.m. The Okemos Community Ed/MACAE offices are in the separate building to the far left of the Senior Center, so park in the same area.

	<u>Est. Time</u>
1. Call to Order & Establish a Quorum	1:00 p.m.
2. Additions to the Agenda	1:01
3. Executive Report (President's/Executive Director's Summary of Activities and Issues)	1:05
A. Relocation of MACAE	
B. Staffing Changes	
C. Need for Board Support During Time of Transition	
4. Treasurer's Report	1:20
A. Review January Budget Report	
B. Review Proposed Revised Budget (6-Month Review)	
C. Review Remaining Revenue Projections for 09	
D. Membership Status	
5. Consent Agenda:	1:40
A. January Meeting Minutes	
B. Executive Report	
C. Revised 09 Budget	
D. Treasurer's Budget Report	
6. Discussion Items:	
A. DELEG Grant for Professional Development	1:45
B. Experts bring Evidence to Practitioners (EEP) Opportunity	
C. Letter to Okemos Superintendent	
7. Action item:	
A. Letter to Okemos Superintendent	2:00
8. Reports from Partner Organizations/Agencies	
A. Lifelong Learning, Dianne Duthie, DELEG	2:05
B. MAEO, Gary Diehl	2:20
C. Literacy Council, Christine Van Heel	2:25
9. Committee Reports	
A. Government Affairs Chair: Rich Klemm	2:30
a. Section 107-Gov.'s Budget Proposal	
b. Federal Surplus Bill	
c. Legislative Day	
B. Fall Conference/Membership Services: Julie Menassaka	2:45
C. Professional Training & Development, Co-Chairs: K. Goven & J. Zappala	2:55
E. Operations Chair: Bob Steeh	3:05
F. Finance Chair: Paul Hoppa	3:15
G. Upcoming Subcommittee Meeting Dates	3:25
10. Adjourn	3:30 p.m.

**Next Board Meeting Reminder: March 12, 2009, 1-3:30 p.m., Okemos Central Elementary Board Room**