

**MACAE BOARD OF DIRECTOR'S MEETING**  
**8:30 am – 12:30 pm, Thursday, August 21, 2008**  
**826 Municipal Way, Lansing, MI 48917**  
**Ph: 517-913-0268**

|   | <u>Est. Time</u>        |
|---|-------------------------|
| 1. Call to Order and Establish a Quorum   | 8:30 a.m.               |
| 2. Welcome New 2008-09 Board Members  | 8:30                    |
| 3. Additions to the Agenda  | 8:35                    |
| 4. Briefly Review Board Packets   | 8:40                    |
| 5. Executive Report (President's/Executive Director's Summary of Activities and Issues) | 8:45                    |
| 6. Treasurer's Report   | 8:55                    |
| A. Review June and July Budget Reports  |                         |
| B. Review 2008-09 Proposed Annual Budget  |                         |
| 7. Review Calendar of Board & Executive Committee Meetings                              | 9:10                    |
| 8. Consent Agenda:  | 9:20                    |
| A. May Meeting Minutes  |                         |
| B. Executive Report   |                         |
| C. Treasurer's Report   |                         |
| D. 2008-09 Calendar of Meetings   |                         |
| 9. ACTION ITEMS:  |                         |
| A. Board Letter to Legislature regarding Sect. 107 Allocation for Corrections           | 9:25                    |
| B. Exec. Dir. Evaluation and Recommendation   | 9:35                    |
| C. Board Responsibilities Agreement   | 9:45                    |
| D. Board/Employee Conflict of Interest Agreement  | 9:55                    |
| E. Collect Board Information Sheets & Photos  | 10:00                   |
| 10. Discussion Items:   |                         |
| A. Board Retreat, September 26  | 10:05                   |
| B. Golf Outing, September 26  | 10:15                   |
| C. Fall Conference (Karyn Goven, Conference Chair), October 22-24                       | 10:25                   |
| D. New Standing Committee Structure (Bob Steeh)   | 10:40                   |
| 1. Overview of Committees and Responsibilities  |                         |
| 2. Board Committee Appointments   |                         |
| a. Operations, Chair Bob Steeh  |                         |
| b. Finance, Chair Paul Hoppa  |                         |
| c. Membership Services & Benefits, Chair Julie Menassaka                                |                         |
| d. Professional Training & Development  |                         |
| Co-Chairs Karyn Goven & John Zappala  |                         |
| e. Government Affairs, Chair Rich Klemm   |                         |
| 11. Committee Reports (only if chairs have requested to be on the agenda)               | no reports this meeting |
| 12. Partnering Agencies & Organizations Reports   |                         |
| A. Guest Organization: MI After-School Partnership (MASP), Mary Sutton, Ex. Dir.        | 11:00                   |
| B. DLEG, Dianne Duthie  | 11:15                   |
| C. MAEO, Gregg Dionne   | 11:30                   |
| 13. Pre-Retreat Vision Presentation (Katie Wolf)  | 11:40                   |
| 14. Board Comments  | 12:00 p.m.              |
| 15. Adjourn (Lunch)   |                         |

**Next Board Meeting Reminder: September 11, 2008, 1:00 p.m.–3:00 p.m., Location to be announced.**