

MACAE BOARD OF DIRECTOR'S MEETING

Thursday, December 11, 1:00-3:00p.m.

Okemos Central Elementary and Administration Building Board Room

4406 Okemos Road, MI 48864

Ph: 517-913-0268

	<u>Est. Time</u>
1. Call to Order & Establish a Quorum	1:00 p.m.
2. Additions to the Agenda	1:01
3. Executive Report (President's/Executive Director's Summary of Activities and Issues)	1:05
4. Treasurer's Report	1:10
A. Review November Budget Report	
B. Membership Status	
5. Consent Agenda:	1:20
A. November Meeting Minutes	
B. Executive Report	
C. Treasurer's Budget Report	
6. Discussion Items:	
A. DELEG Grant Proposal	1:25
7. Reports from Partner Organizations/Agencies	1:35
A. DELEG, Dianne Duthie	
B. Literacy Councils, Christine Van Heel	
C. MAEO, Gary Diehl	
D. MDE High School Core Team, Katie Wolf	
8. Committee Reports	
A. Professional Training & Development	1:50
Co-Chairs: Karyn Goven & John Zappala	
a. CMU Partnership	
b. MACAE Institute for Promising Practices	
B. Government Affairs Chair: Rich Klemm	2:00
a. Legislative Day	
b. Grassroots Efforts	
c. PAC Fundraiser	
C. Operations Chair: Bob Steeh	2:10
a. Employee Policy Guidelines	
b. Other Contractual Issues	
c. Snow Cancellation Policy	
D. Finance Chair: Paul Hoppa	2:20
a. Doubling of Workshops	
b. January Funding Strategy Session	
c. New Revenue Streams (John Zappala)	
E. Membership Services & Benefits Chair: Julie Menassaka	2:30
a. Need More Representation on Subcommittee	
b. Core Benefits for Members	
c. Welcoming of New Members/Renewing Members (John Zappala)	
F. Fall Conference Chair: Julie Menassaka	2:40
a. Theme	
b. Next Steps	
G. Upcoming Meeting Dates & Communications	2:50
a. Set Date for Finance Strategy Session	
b. Subcommittee Meetings	
9. Adjourn	3:00 p.m.

Next Board Meeting Reminder: January 8, 2009, 1-3 p.m. Location to be announced.